REGISTRATION FORM

Non-members must mail payment in with registration – no billing allowed for non-members.

Name of Person Requesting Training

Company/Organization

Position/Title

P.O. Box/Street Address

City, State, Zip

Work Phone Cell Phone

Email Address

Please print the participant names and courses you want to register each participant for below

Participant Name (please print)	Course Title	Dates	Cost
		TOTAL	

Company Billing Agreement

I hereby authorize the above named registrants to participate in the listed courses and authorize BRTC/GCITC to invoice my organization for the cost of listed courses and related materials. I fully understand that the invoice for these courses must be paid in full within 30 days of receipt. I further understand that BRTC/GCITC will not accept delayed payment based on completion of course or passing grade and that debt is not contingent upon named employee's continued employment. Cancellation policy: registrant must contact BRTC/GCITC to cancel at least 1 week before program starts in order for company to be released from agreement. I further understand that participants will receive CEU certificate only after completing the full course. BRTC/GCITC reserves the right to cancel or postpone a course due to low enrollment.

Signature of Official Requesting Training Date

Fax registration to 870-239-4344
or scan & email to valeried@blackrivertech.edu

Non-members mail form with check payable to
Black River Technical College
P.O. Box 1565
Paragould, AR 72451

Questions?

Contact Persons for Schedule:

Valerie Dwyer, BRTC Customer Service Specialist
870-239-0969 ext 109 or valeried@blackrivertech.edu

Dana Bradford, BRTC Workforce Operations Coordinator
870-239-0969 ext 112 or danab@blackrivertech.edu