

# GCITC Supervisor Academy Application

Acceptance Based Upon Application Statements, Recommendation, & Availability

**Tentative Academy Sessions & Dates (most sessions 4 hours) — Program Coordinator: Audra Howerton**

The Leadership Challenge—April 29  
Exploring Personal Styles — May 2  
Hallmarks of Supervisory Success — May 27  
Ethics in the Workplace — June 3  
Effective Business Presentations — June 18  
Managing Conflict—June 25  
Listening in a Hectic World—July 15

Principles of Genuine Leadership — August 1  
Providing Constructive Feedback — August 12  
Coaching/Developing Others — August 22 & 26  
Anger Management — September 5  
Five Dysfunctions Leaders Face—September 16  
Building Team Pride & Purpose — September 30  
Reaching for Stellar Customer Service — October 10

First Name	Middle	Last Name
Company/Organization		
Position/Title		
P.O. Box/Mailing Address		
City, State, Zip		
Work Phone	Home Phone	Cell Phone
Email Address		

Please describe your supervisory responsibilities. If accepted to Supervisor Academy, what are your goals for professional growth from this program?

Yes, I have included the following items:

- Resume & Verification of Present Supervisory Role
- Recommendation from Supervisor & Verification of your Responsibilities
- Completed Application/Billing Agreement (this form)

## Supervisor Academy Tuition

\$1,049/person —Regular Price  
\$649/person —GCITC Members

I hereby authorize the above named applicant to participate in the Supervisor Academy and authorize BRTC/GCITC to invoice my organization for the cost of Supervisory Academy and related materials, if applicant is accepted to the program. I fully understand that said invoice must be paid in full within 30 days of receipt. I further understand that BRTC/GCITC will not accept delayed payment based on completion of course or passing grade and that debt is not contingent upon named employee's continued employment. Cancellation policy: participant must contact BRTC/GCITC to cancel at least 1 week before program starts in order for company to be released from agreement. Both of the undersigned further understand that participant will receive certificate only after completing the full 64 hours of classtime. If participant misses a class, those hours must be made up with coursework completion, as arranged by program coordinator.

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Supervisor of Applicant Signature

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Applicant Signature

Mail Application Packet by April 7th to: GCITC Supervisor Academy, P.O. Box 1565, Paragould, AR 72451